



The 23rd Session of the International Seabed Authority

SIDE EVENT REQUEST FORM

PLEASE PRINT ALL ENTRIES IN BLOCK LETTERS.

Name of requesting organization: _____

Contact person (s): _____

Address: _____

Telephone: _____ E-mail: _____

Title of Side Event:

Preferred dates and times (Kindly indicate more than one option). Please note that the meetings of the Legal and Technical Commission are scheduled to commence on the 31 July 2017 and the meetings of the Assembly and Council scheduled to commence on 8 August 2017.

Preferred option	Date	TIMES		
		8:45 AM – 9:45 A	1:15 PM to 2:30 PM	6:10 PM
First				
Second				
Third				

Does your side event need to use a projector and screen for power point presentation:

Yes or No

All charges for catering, etc. related to side events must be settled by the requesting organization prior the event.

The completed form should be emailed to **Ena Harvey, Documents and Conference Management Officer** at echen@isa.org.jm by **2 June 2017**.

Signed by: _____

Name and title: _____