



The dates for the **second part** of the 24th session are: 2-13 July for the Legal and Technical Commission; 9-12 July for the Finance Committee; 16-20 July for the Council and 23-27 July for the Assembly.

Side Event Request Form

PLEASE PRINT ALL ENTRIES IN BLOCK LETTERS.

Name of requesting organization: _____

Contact person (s): _____

Address: _____

Telephone: _____ E-mail: _____

Title of Side Event: _____

Preferred dates and times (Kindly indicate more than one option). Kindly email completed side event form to echen@isa.org.jm and cgriffiths@isa.org.jm by the latest **30 April 2018**

There is a cost of USD 300 for use of the Conference Centre facilities plus catering, if applicable.

| Preferred Option | Date | | | |
|------------------|------|-------------------|--------------------|---------|
| | | 8:45 AM – 9:45 AM | 1:15 PM to 2:30 PM | 6:10 PM |
| First | | | | |
| Second | | | | |
| Third | | | | |

Kindly indicate: Projector and screen for power point presentation: Yes or No

All charges related to the side event will be covered by sponsoring organization.

Signed by: _____

Name and title: _____