

# 6 ADMINISTRATION – THE SECRETARIAT



The Secretariat of ISA is located in Kingston, Jamaica. It is headed by the Secretary-General, Michael W. Lodge, who is the chief administrative officer, and consists of 44 regular posts and two temporary support positions. The main functions of the Secretariat include providing support to the Secretary-General; producing reports and other documents that facilitate the deliberations and decision-making by the other principal organs; producing publications, information bulletins and analytical studies and disseminating information on the activities and decisions of ISA; organizing and servicing expert group meetings, seminars and workshops; implementing the work programmes and policies laid down by the other principal organs; ensuring compliance with plans of work for exploration and exploitation; and performing the functions of the Enterprise until it begins to operate independently.



Michael W. Lodge and guests during ISA open day to commemorate World Oceans Day - Kingston, Jamaica - 7 June 2019

Michael W. Lodge of the United Kingdom was elected Secretary-General of ISA in 2016 and began his four-year term of office on 1 January 2017. He was Deputy to the Secretary-General prior to his election.

Mr. Lodge received his LLB from the University of East Anglia, and has an MSc in marine policy from the London School of Economics and Political Science. He is a barrister of Gray's Inn, London. Other professional experiences include serving as Legal Counsel to ISA (1996-2003); Counsellor to the Round Table on Sustainable Development, OECD (2004-2007) and Legal Counsel to the South Pacific Forum Fisheries Agency (1991-1995).

Follow Michael W. Lodge  
on Twitter @mw lodge and ISA @ISBAHQ

He has also held appointments as a Visiting Fellow of Somerville College, Oxford (2012-2013); an Associate Fellow of Chatham House, London (2007) and a member of the World Economic Forum's Global Agenda Council on Oceans (2011-2016).

Mr. Lodge has published and lectured extensively on the international law of the sea, with over 25 published books and articles on law of the sea, oceans policy and related issues.

The Secretary-General is also the Permanent Observer of the ISA to the General Assembly of the United Nations and the ISA maintains a Permanent Observer Mission in New York.

## Executive Office of The Secretary-General

### Michael W. Lodge

Secretary-General

### Marie Bourrel-McKinnon

Senior Policy Officer and Special Assistant to the Secretary-General

### Katie Elles

Communications Specialist

### Christine Griffiths

Office Manager

### Shanique Gregory

Senior Communications Assistant

### Keisha Dunn

Administrative Assistant

### Ryan Barbar

Staff Assistant (temporary)

## Office of Legal Affairs

### Alfonso Ascencio-Herrera

Legal Counsel & Deputy to the Secretary-General

### Chapi Mwangi

Chief, Contract Management Unit

### Yongsheng Cai

Senior Legal Officer

### Charlotte Salpin

Senior Legal Officer

### Gwénaëlle Le Gurun

Legal Officer

### Michelle Bond

Librarian

### Talatu Akindolire

Associate Legal Officer

### Annekah Mason

Training Coordinator

### Kayon Wray

Documents and Conference Management Officer

### Patrena Salmon

Administrative Assistant

## Office of Environmental Management and Mineral Resources

### Jihyun Lee

Director

### Pratima Jauhari

Senior Scientific Officer (Marine Geologist)

### Wanfei Qiu

Programme Manager (Marine Environment)

### Luciana De Melo Santos Genio

Environmental Analyst

### Sheldon Carter

Database Manager

### Kioshi Mishiro

GIS Officer

### Ansel Cadien

Senior Information Management Assistant

### Camelia Campbell

Administrative Assistant

### Tamique Lewis

Project Assistant, Data Support (programme funded)

### Ghislain Maertens

Director

### Anna Elaise

Communications and Information Technology Officer

### Zorana Maltar

Human Resources Officer

### Trudi-Ann Herdsman

Travel and Human Resources Assistant (temporary)

### Joseph Khoreich

Budget and Oversight Officer

### Aristakes Zurabian

Finance Officer

### Marcelle Lefebvre

Associate Human Resources Officer

### Esam Alnour

Associate Communications and Information Technology Officer

### Enoch Allen

Associate Security Officer

## Office of Administrative Services

### Lilian Valles Carrillo

Associate Procurement Officer

### Fitzroy Ferguson

Senior Finance Assistant

### Ksenija Thompson

Finance Assistant

### Bobett Russell

Administrative Assistant

### Sheldon Gruber

Budget and Treasury Assistant

### Andre Brooks

Communications and Information Technology Assistant

### Wenley Bramwell

Communications and Information Technology Assistant

### Asenaca Navoti

Administrative Assistant, Office of the Permanent Observer for ISA to the United Nations, New York

### Sashi Walters-Brooks

Procurement Assistant

### Oswald Love

Driver

### Errol Evans

Driver

## Satya N. Nandan Library

The Satya N. Nandan Library, named after the first Secretary-General of ISA, is the main information resource for the Secretariat, members of ISA, permanent missions and researchers seeking specialist information on the law of the sea, ocean affairs, deep-seabed mining and seabed resources.

Services offered by the Satya N. Nandan Library include the provision of information, reference and research support and resources, as well as the distribution of the official documents and publications of ISA. The Library is an active member of the International Association of Aquatic and Marine Science Libraries and Information Centers, and the Library and Information Association of Jamaica. Together with ITLOS, the library is a partner in the United Nations System Electronic Information Acquisitions Consortium - a United Nations system-wide libraries initiative - which generates considerable savings for participating agencies. ISA is committed to developing the specialized research capability of



the existing collection through its collection building programme, responding to changes in the delivery and formats of information and knowledge, aimed at providing a comprehensive reference service. The library has an online catalogue which may be accessed through the ISA Library Portal.

milestone events including the Law of the Sea Conferences (1956-1994). It also provides a timeline of the establishment and development of ISA (1994-2019).

During 2020, the first phase of the ISA Gallery was completed following the acquisition of a number of exhibits, including by donations. The collections, which include ship models, samples of deep-sea mining technology, scientific equipment, maps, images, videos, virtual reality experience and geological samples, reveal the scope of the advancement of technology over the last few decades and of our growing understanding of deep-seabed mineral deposits and deep-seabed ecosystems and their functions.

ISA Gallery received financial support from China and Ghana and features items donated by BGR, China, COMRA, DORD, EMEPC, the Federal Agency of Mineral Resources of Russia, GSR, Ifremer, India, Nautilus Minerals, OMI, TOML, and UKSRL.



The Gallery, hosted at ISA headquarters in Kingston, highlights the history of deep-sea exploration voyages, such as that by HMS Challenger in 1873, as well as

## In memoriam Satya N. Nandan (1936-2020)

In February 2020, the law of the sea community learned with profound sadness of the passing of H.E. Satya N. Nandan, of Fiji, who served for an unprecedented three terms as Secretary-General of the International Seabed Authority from 1996 to 2008. Through his 12 years of leadership, he built the confidence of the international community in the institution and the system established for the governance of the resources of the deep seabed.

The fact that ISA is an important international institution today, effectively exercising its mandate to regulate activities in the deep seabed and promote marine scientific research for the benefit of humanity as a whole, is due to the efforts of Satya Nandan.

Ambassador Nandan's association with UNCLOS began in 1970. He headed the Fiji delegation to the Sea-bed Committee, the Preparatory Committee for UNCLOS III from 1970 to 1973, and the Fiji delegation to UNCLOS III from 1973 to 1982. He negotiated the regime for archipelagic States and passage through straits used for international navigation. Most notably, throughout this process, he fiercely defended the interests of Fiji and the Pacific Island States.

After Fiji became the first State to ratify UNCLOS in 1982, Ambassador Nandan dedicated himself to ensuring that UNCLOS would enter into force with universal participation. In 1983, Ambassador Nandan was appointed by the Secretary-General of the United Nations Perez de Cuellar as Under-Secretary-General and Special Representative of the Secretary-General for the Law of the Sea. As Special Representative of the Secretary-General he led a campaign for the universal acceptance of UNCLOS and for its uniform and consistent application in State practice. As Under-Secretary-General and the head of the United Nations Office for Ocean Affairs and the Law of the Sea he was responsible for guiding the work of the Preparatory Commission for the establishment of the International Seabed Authority and the International Tribunal for the Law of the Sea from 1983 to 1992.

In 1990, he initiated, on behalf of the Secretary-General, a dialogue to resolve the outstanding issues relating to Part XI of UNCLOS. Subsequently, in 1993, as the delegate of Fiji, he was Chairman of the informal group (the "Boat Paper Group") that negotiated and drafted the Agreement relating to the Implementation of Part XI of UNCLOS adopted by the General Assembly on 28 July 1994. That Agreement resolved the outstanding issues and opened the door to universal participation in UNCLOS.



He was also elected Chairman of the United Nations Conference on Straddling Fish Stocks and Highly Migratory Fish Stocks that resulted in the groundbreaking 1995 Implementation Agreement and led to the establishment of the Western and Central Pacific Fisheries Commission.

Upon the entry into force of the United Nations Convention on the Law of the Sea in 1994, as the Representative of Fiji, he was elected the first President of the Meeting of the States Parties to the Convention (1994-1996) and organized the first election of Judges for the International Tribunal for the Law of the Sea (1996).

In addition to his work in the law of the sea, Ambassador Nandan was Secretary for Foreign Affairs of Fiji (1981-1983) and was a representative of his country at the United Nations (1970-1976 and 1993-1996). He was Fiji's representative on the Legal, Political, Decolonization and Disarmament Committees. He was also Fiji's Ambassador to the European Economic Community (EEC), Belgium, France, Italy, Luxembourg and the Netherlands (1976-1981). As Ambassador of Fiji to the EEC he participated in the negotiations for the Lome I, II and III Conventions between the African, Caribbean and Pacific Group of States (ACP) and the EEC relating to trade, investment and development in ACP countries.

He was accorded the rank of Commander of the Order of the British Empire in 1978. He received the honor of the Grand Cross of the Order of Merit of the Federal Republic of Germany from the President of Germany in 1996 for "work in the service of the law of the sea and international relations". In 2001, he was awarded Fiji's highest honour, Companion of the Order of Fiji.

In his passing, ISA and the international community as a whole have lost a great leader, whose role in the development of UNCLOS and in the establishment of ISA will never be forgotten. His inspirational presence, his wisdom, and his softly-spoken style of finding solutions through dialogue, will be deeply missed by all his colleagues and friends.