



ADMINISTRATION – THE SECRETARIAT

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Administration – the Secretariat

The Secretariat of ISA is located in Kingston, Jamaica. It is headed by the Secretary-General, Michael W. Lodge, who is the chief administrative officer.

As of 30 June 2022, the Secretariat has 48 established posts (28 Professional, 2 National Professional Officers and 18 General Service) consisting of 23 different nationalities and 55 per cent of women. During the reporting period, ISA processed five job openings on the Inspira platform. At the end of April 2022, three out of the five vacancies had been filled and new staff members were on board. During 2022, three staff members left the organization (one resignation, one end of secondment and one retirement) and 40 consultants were hired.

The main functions of the Secretariat include providing support to the Secretary-General; producing reports and other documents that facilitate the deliberations and decision-making by the other principal organs; producing publications, information bulletins and analytical studies and disseminating information on the activities and decisions of ISA; organizing and servicing expert group meetings, seminars and workshops; implementing the work programmes and policies laid down by the other principal organs; ensuring compliance with plans of work for exploration and exploitation; and performing the functions of the Enterprise until it begins to operate independently.



Executive Office of the Secretary-General



Michael W. Lodge
Secretary-General

Marie Bourrel-McKinnon
Senior Policy Officer and Special Assistant to the Secretary-General

Oystein Bruncell Larsen
Head of CARMU

Stefanie Neno
Communications Specialist

Chapi Mwango
Contract Administration Officer, CARMU

Sonakshi Mishra
Programme Management Officer

Katharina Serrano
Programme Management Officer

Annekah Mason
Training Coordinator

Besmir Fidahic
Associate Copy Editor

Christine Griffiths
Office Manager

Shanique Gregory
Senior Communications Assistant

Asenaca Navoti
Senior Liaison Assistant

Nicole Powell
Administrative Assistant

Shanica James-Brown
Administrative Assistant

Melissa Beckles
Staff Assistant

Office of Legal Affairs



Alfonso Ascencio-Herrera
Legal Counsel and Deputy to the Secretary-General

Yongsheng Cai
Senior Legal Officer

Gwénaëlle Le Gurun
Legal Officer

Lea Kolmos Weis
Legal Officer, Regulatory Affairs

Tamara Brathwaite
Knowledge Management Officer

Talatu Akindolire
Legal Officer

Kayon Wray
Documentation and Conference Management Officer

Lue Antoine Clarke
Administrative Assistant

Patrena Salmon
Administrative / Library Assistant

Office of Environmental Management and Mineral Resources



Jose Dallo Moros
Director

Noemie Wouters
Programme Coordinator (Marine Scientific Research)

Ulrich Schwarz-Schampera
Programme Management Officer (Mining Geologist)

Wanfei Qiu
Programme Manager (Marine Environment)

Sheldon Carter
Database Manager

Kioshi Mishiyo
GIS Officer

Luciana de Melo Santos Genio
Environmental Analyst

Changsung Lim
Associate Programme Officer

Ansel Cadien
Senior Information Management Assistant

Camelia Campbell
Administrative Assistant

Office of Administrative Services



Ghislain Maertens
Director

Ye Tun
IT Manager

Joseph Khoreich
Budget & Oversight Officer

Pablo Andres Vidal
Human Resources Officer

Aristakes Zurabian
Finance Officer

Esam Alnour
Associate CIT Officer

Lilian Valles-Carrillo
Associate Procurement Officer

Sonja Phinn
Associate Security and Facilities Officer

Fitzroy Ferguson
Senior Finance Assistant

Sheldon Gruber
Senior Budget & Treasury Assistant

Ksenija Thompson
Senior Finance Assistant

Bobett Russell
Administrative Assistant

Andre Brooks
CITS Assistant

Michell McGhie
Budget Assistant

Sashi Walters-Brooks
Procurement Assistant

Errol Evans
Driver

Leroy Smith
Driver/General Services Assistant