



**WORKSHOP ON THE DEVELOPMENT OF STANDARDS AND  
GUIDELINES FOR THE MINING CODE.**

**Pretoria, Republic of South Africa**

**13-15 May 2019.**

**Information Note for Participants**

## 1. Dates

13-15 May 2019

## 2. Conference Venue

The Workshop will be held in **Conference room 1** at the Department of International Relations and Cooperation, in Pretoria.

The address is:

Conference room 1  
OR Tambo Building  
Training Room 2  
460 Soutpansberg Road  
Rietondale  
0083 PRETORIA





Photo Credit - <http://xfactorpropertyshowcase.blogspot.com/2015/06/proudly-south-african-architecture.html>

### **3. Participants**

A total of about 80 participants are expected at this workshop. Attendees are drawn from Council Members States of the International Seabed Authority; Contractors of the Authority and selected experts in this field from International bodies, Academia and NGOs. A provisional list of participants will be made available on the workshop page.

### **4. Registration and Badges**

All Participants are required to register on the first day of the conference as well as obtain their Name badge at the registration desk in front of Conference room 1 on **Monday 13 May 2019** between 8.30 - 8.55am.

## 5. Ground transportation

The closest airport to Pretoria is the OR Tambo Airport (distance 51.7km i.e. 40 minutes' drive). Registered taxis are clearly marked at the airport. **Please use only registered taxis.**

Certified baggage handlers are clearly marked at the airport. There is police presence and it is generally safe, however, we advise that you **do not** allow random individuals assist you with your luggage.

## 6. Visa Requirements

A list of passport holders, who are exempt from visas for South Africa, is accessible via the link below:

<http://www.dha.gov.za/index.php/immigration-services/exempt-countries>

The following categories of the UN staff are exempt from visa requirements when visiting the Republic of South Africa for periods not exceeding 90 days, and for official business purposes and transits, provided they are in possession of the relevant letters or identification documents to identify themselves at ports of entry as personnel of an UN agency:

- Holders of United Nations Laissez-passers
- Volunteers attached to the UN
- Persons involved in any United Nations Agency
- Persons performing services on behalf of the UN.

Participants who require visas prior to arrival kindly contact the Department of International Relations and Cooperation, Consular Section through email: [zulun@dirco.gov.za](mailto:zulun@dirco.gov.za).

### Please note

- All Passport booklets must at least contain 2 blank pages.
- All individuals who have visited a yellow fever area in the last six weeks would need to present a valid yellow fever certificate.

## 7. Accommodation

Participants are responsible for the reservation and payment of their accommodation directly to the Hotels. A list of recommended Hotels is provided below. Please note that the Government of South Africa has negotiated tariffs for participants for the Sheraton and the Protea Hotels.

Hotels	Distance from Venue	Negotiated Tariff	Contact
Sheraton Hotel	2.6 km	R1450 (breakfast included)	643 Corner Stanza Bopape (Church) &, Wessels St, Arcadia, Pretoria, Tel: +27 12 429 9999 <a href="https://www.marriott.com/hotels/travel/prysi-sheraton-pretoria-hotel/">https://www.marriott.com/hotels/travel/prysi-sheraton-pretoria-hotel/</a>

Protea Hotel (by Marriott Pretoria)	2.3km	R1280 (breakfast included)	Corner of Kirkness Street and Park Street, Pretoria Tel: +27 12 030 0420 <a href="https://www.marriott.com/hotels/travel/prylp-protea-hotel-pretoria-loftus-park/">https://www.marriott.com/hotels/travel/prylp-protea-hotel-pretoria-loftus-park/</a>
Garden court Hatfield	1.3km	None	Cnr. End and Pretorius Street, Hatfield, Pretoria Tel:+27 12 432 9600  <a href="https://www.tsogosun.com/m/garden-hatfield?chebs=gl-hotel_garden-court-hatfield&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hotel_garden-court-hatfield">https://www.tsogosun.com/m/garden-hatfield?chebs=gl-hotel_garden-court-hatfield&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hotel_garden-court-hatfield</a>

## 8. Meals

Lunch and two tea breaks will be provided for the duration of this workshop.

However, if you decide to a restaurant, please be aware that tipping/ paying of gratuity is the law. A minimum of 10% is required.

## 9. Insurance

Participants are advised to take out travel insurance in the event of accidents or illness and damage to luggage.

## 10. Dress code

The dress code for this workshop is Business Casual. It is important to note that the South African business culture is a business suit and tie and as such local officials will generally observe this culture.

## 11. Weather

May is the end of autumn (Fall) in South Africa.

Temperatures range between 5°C and 23°C, see below:

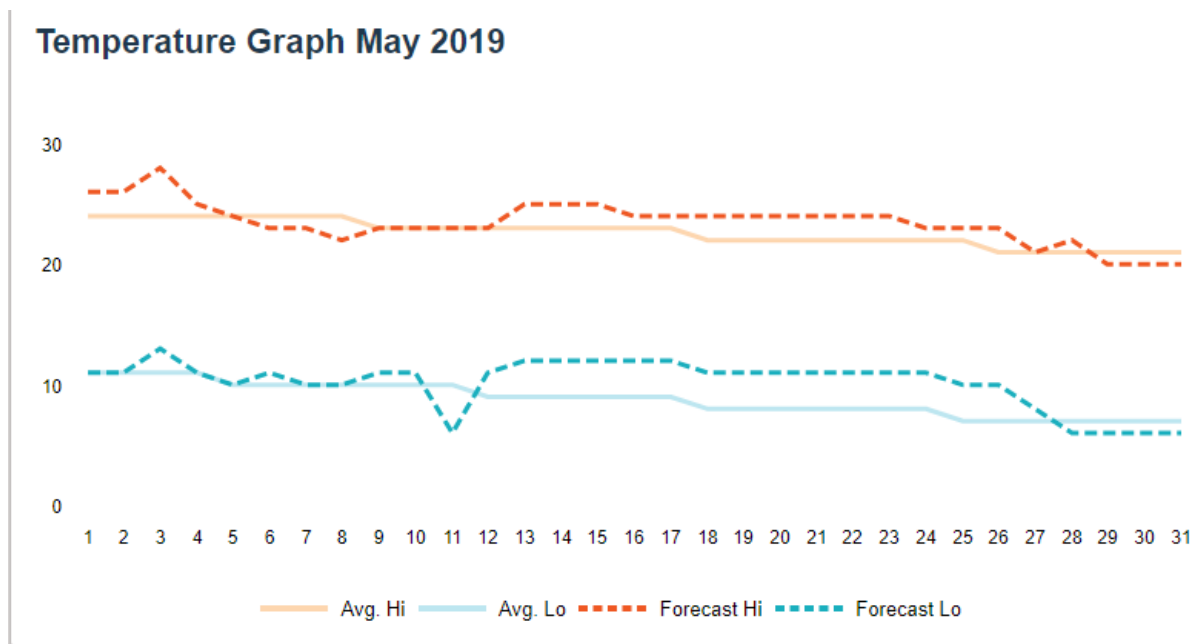


Photo Credit <https://www.accuweather.com/en/za/pretoria/305449/may-weather/305449>

## 12. Currency

The national currency of South Africa is the Rand. As of 27th April 2019, US\$ 1 = R 14.36.

### **13. Banking Services**

Most businesses in South Africa accept VISA and MASTERCARD.

All South African banks offer a comprehensive range of products and services through extensive branch and electronic banking infrastructures, serve a wide customer base, and have the characteristics of universal banks. Four large banks dominate, with Standard Bank of South Africa, Nedbank, ABSA (Amalgamated Bank of South Africa, now owned by Barclays PLC), and FirstRand Bank.

### **14. Internet Services**

Complimentary Wi-fi access will be available at the Workshop venue. Enquiries directly with your accommodation will confirm availability of complimentary Wi-Fi access to the internet. The network name and password will be provided upon registration. Please bring your own laptop computer, if desired. Printing will be available at the venue of the Conference.

### **15. First Aid and Health Services**

The national emergency number is 10111 and for the police, the emergency number is 112. The medical emergency number is 10177.



## **17. Workshop documents**

For ease and in order to reduce the amount of paper used. Participants are encouraged to utilise and access electronic copies of documents for the Workshop. However a limited amount of printed materials will be made available. Daily summaries of meetings and presentations will be uploaded to the workshop website

(<https://www.isa.org.jm/workshop/workshop-development-standards-and-guidelines-mining-code> ) at the end of each day and published after the meeting.

## **18. Other useful Information**

- Official Language: Sepedi, Sesotho, Setswana, siSwati, Tshivenda, Xitsonga, Afrikaans, English, isiNdebele, isiXhosa and isiZulu.
- Time difference: South Africa Time is 2 hours ahead of Greenwich Mean Time (GMT+2).
- South Africa is a secular State with a diverse religious population. Its constitution guarantees freedom of religion. Christianity is however the dominant religion.
- South Africa operates on a 230 volts supply voltage and 50Hz with the following associated plug types, types C,

D, M and N. **Remember to bring a converter along.**



Phot credit - <https://www.goinginstyle.net/adapters-plugs/adapter-plug-grounded-travel-south-africa-and-india>

- Avoid venturing out late at night alone
- Use the safe in the hotel if you have large amounts of cash or jewellery.

## 19. Emergency Contact Person

### **International Seabed Authority**

*For any urgent queries during the Workshop Please call Protea Hotel, Pretoria on +1(27) 12 429 9999 and request to speak to Talatu Akindolire, all other queries can be sent via email to [takindolire@isa.org.jm](mailto:takindolire@isa.org.jm). Mobile: +1(876)581-5418*

**Government of South Africa**

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