



## Workshop on the development of a regional environmental management plan for the Area of the Indian Ocean, with a focus on the mid-ocean ridges and central Indian Ocean basin

1-5 May 2023

Chennai, India

### Information Note for Participants

#### General Information

The Workshop on the development of a regional environmental management plan (REMP) for the Area of the Indian Ocean, with a focus on the mid-ocean ridges and central Indian Ocean basin is being convened by the International Seabed Authority (ISA), in collaboration with the Ministry of Earth Sciences and the National Institute of Ocean Technology of India, from 1 to 5 May 2023.

#### Venue & Opening

The workshop will be organized *in-person* at:

##### **National Institute of Ocean Technology of India**

Velachery-Tambaram Main Road  
Narayanapuram, Palikaranai  
Chennai, Tamil Nadu, 600100

Website [link](#)

Google map [link](#)

The workshop will commence at 8:00 a.m. (India Standard Time; GMT +5:30) on 1 May with the participants registration. On the subsequent days, the workshop discussions will begin at 9:00 a.m.

#### Working language

The workshop will be conducted in English.

#### Meeting documents

All documents and materials relevant to the workshop, including agendas and background documents, will be made available on the following webpage: <https://www.isa.org.jm/events/workshop-on-the-development-of-a-remp-for-the-area-of-the-indian-ocean-with-a-focus-on-the-mid-ocean-ridges-and-central-indian-ocean-basin/>

#### Contact

Should you have any inquiries related to the workshop, please contact the following officers of the ISA Secretariat and the National Institute of Ocean Technology of India:

- **Ms. Wanfei Qiu**  
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- **Mr. Changsung Lim**  
Associate Programme Management Officer  
Office of Environmental Management and Mineral Resources  
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- **Mrs. Amudha (for host institution and local arrangements)**  
Scientist -E, Deep Sea Technologies group,  
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+91 9600147648

### **Recording policy**

Recording of the workshop proceeding by participants is strictly prohibited. No participant may electronically record or broadcast the workshop. Those who do not comply with the present recording policy may be asked to leave the workshop without prior notice.

### **Social media**

The ISA Secretariat will post key highlights of the workshop discussions and outcomes on Twitter and Facebook, using the following hashtags:

- **#ISBAHQ**
- **#ISBAREMP**

### **Disclaimer**

The ISA Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.

### **Health Requirements – COVID 19**

At the time of writing (27 March 2023), foreign nationals and citizens of India no longer need a self-declaration form, proof of vaccination, or a negative RT-PCR test to enter India. However, participants are advised to carry a printed proof of their COVID-19 vaccination.

### **Visa Requirements**

Participants are strongly advised to contact the nearest embassy or consular mission of India as soon as possible to secure the required entry visa in a timely manner, prior to departure. It should be noted that airline companies may not allow boarding in the absence of a valid visa.

#### *Useful websites:*

- Embassies of India: <https://eoi.gov.in/>
- High Commissions of India: <https://hci.gov.in/>
- Consulate Generals of India: <https://cgi.gov.in/>
- Online Portal for E-Visa: <https://india.visaonlinegov.org/>

To facilitate participants' entry to India, the host government will issue visa assistance letters that can be submitted as part of the visa application.

### **Electricity Supply**

In India, the power plugs and sockets are of type C (two round pins), D (three round pins in a triangular pattern), and M (three round pins in a triangular pattern). India operates on a 230V supply voltage and 50Hz.

## **Weather**

The average temperature in Chennai, India in May ranges from a high of 35°C and a low of 30°C.

## **Chennai International Airport (MAA)**

Chennai International Airport is the largest and main airport which serves Chennai city and surrounding towns in Tamilnadu.

**Languages:** English, Tamil, Hindi

**Business Hours:** 24 hours

**Tel:** +91-44- 2256- 0551

**Website:** <https://www.chennaiairport.com/terminals.php>

There is only one Airport at Chennai (Chennai International Airport), but with two separate terminals, i.e., International Terminal and the Domestic Terminal, adjacent to each other, separated by nearly a kilometre.

Those coming directly from abroad would arrive at the International Terminal. The immigration and customs checks will be done at this Terminal.

Those landing at an Indian city first, i.e., New Delhi, Mumbai, Bengaluru, Kochi, Hyderabad etc., before travelling to Chennai, would have their immigration and customs checks at that landing city airport. Since the traveller would have a connecting flight from there to Chennai, the concerned airlines' staff would help the traveller accordingly. Even if you have checked in your baggage to Chennai from your starting airport, the traveller will be expected to identify the baggage at this intermediate landing airport, pass it through the customs and then handover to the airline's staff. Otherwise, your baggage will arrive late at Chennai by many days. When in doubt, please check with the airline staff at the Airport. Such travellers would arrive at the Domestic Terminal of the Chennai International Airport.

Both these Terminals at the Chennai International Airport, i.e., International and Domestic, have their dedicated Arrival section and Baggage Collection Area. They also have separate taxi service booths to travel to the hotels. Participants do not need to travel between the Terminals after arrival.

Departure from Chennai would also be accordingly from the concerned Terminal, i.e., whether travelling directly abroad or through an Indian city to a connecting international flight.

### **Arrival:**

Arrival→ Quarantine Regulations→ Arrival Immigration→ Baggage Claim→ Customs Immigration→ Travel to hotel

### **Departure:**

Check-in with Baggage→ Quarantine Regulations (if any)→ Customs Declaration→ Security Inspection→ Departure Immigration→ Boarding

Terminal 3  
1st Floor

From GATE  
(Terminal 4)

1 Immigration

e-visa first entry

visa on arrival

Terminal 3  
Ground Floor

2 Baggage Claim

3 Customs

Custom Handbag Scan

1

2

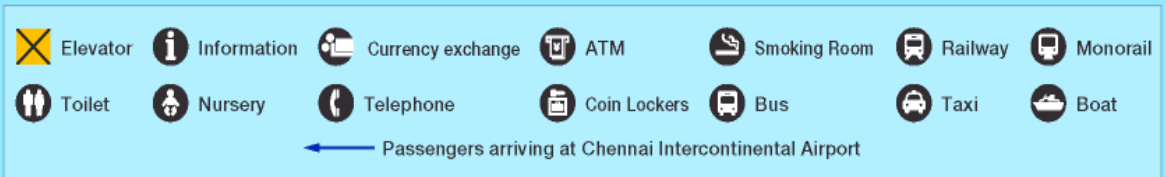
3

4

5

6

Exit



**Hotel accommodation**

The host institution has tentatively reserved rooms for participants at the following two hotels: **Novotel Chennai OMR** ([map](#)) and **Ibis Chennai OMR** ([map](#)). All participants are expected to book their own accommodation, **except** those receiving financial support from the ISA Secretariat as their rooms will be reserved by the Secretariat.

\*Please see **Annex II** for more information on the hotels, as well as instructions on how to make a reservation.

**Transportation from the Chennai International Airport to Novotel and Ibis hotels**

An **ISA REMP Workshop Travel Helpdesk** will be available at both the Domestic and International Terminals to facilitate travel from the Airport to the hotels at the own expense of the delegate. A display banner would be put up at the arrival area of each of the Terminals for quick identification. The distance from the Airport to the hotels Novotel and Ibis is about 20 km. Airport taxi services and app-based taxi services like Ola and Uber may also be availed separately if desired. The approximate charges would be within \$20, i.e., INR 1500.00.

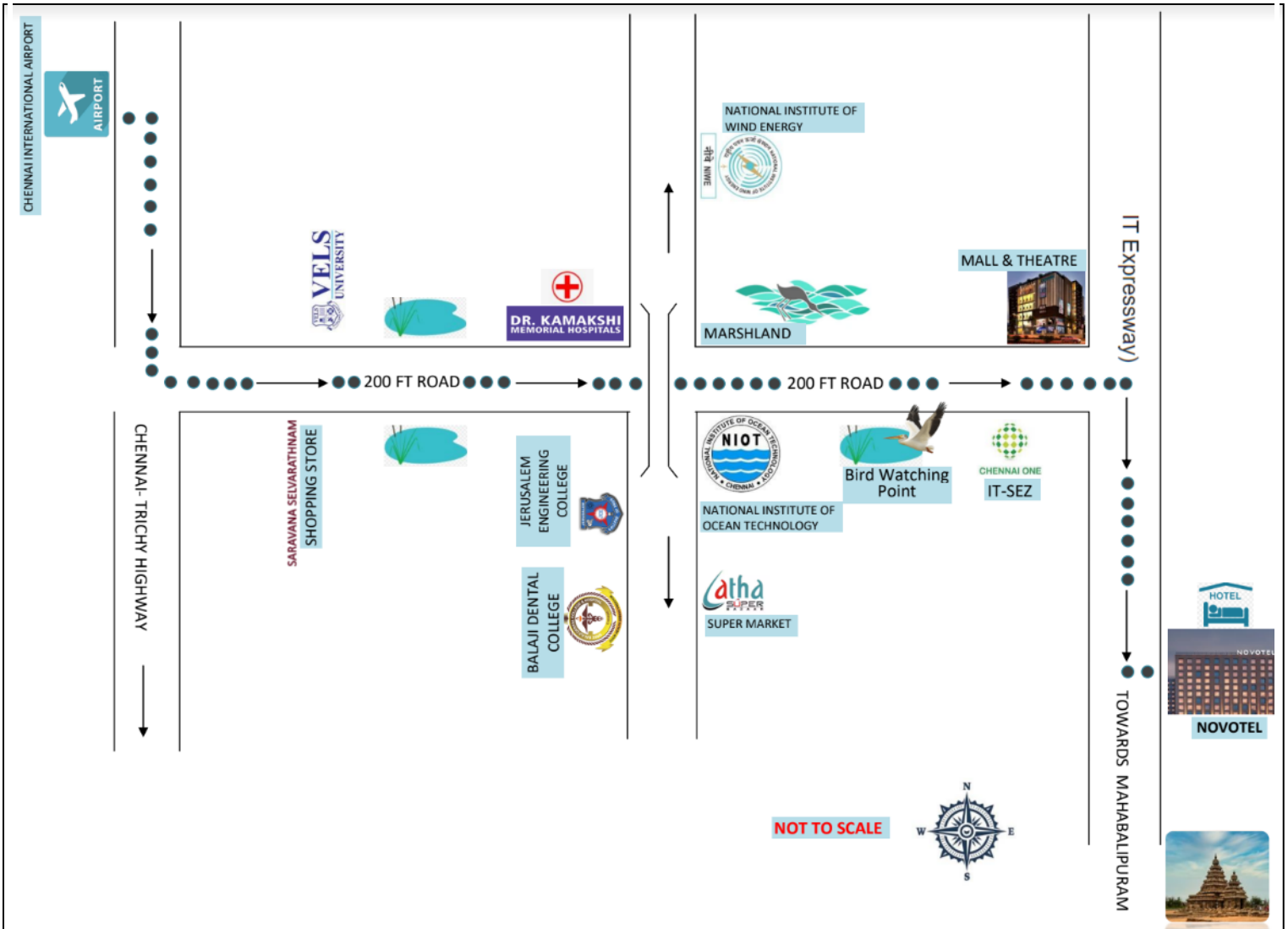
**Transportation from Novotel and Ibis hotels to the workshop venue (NIOT)**

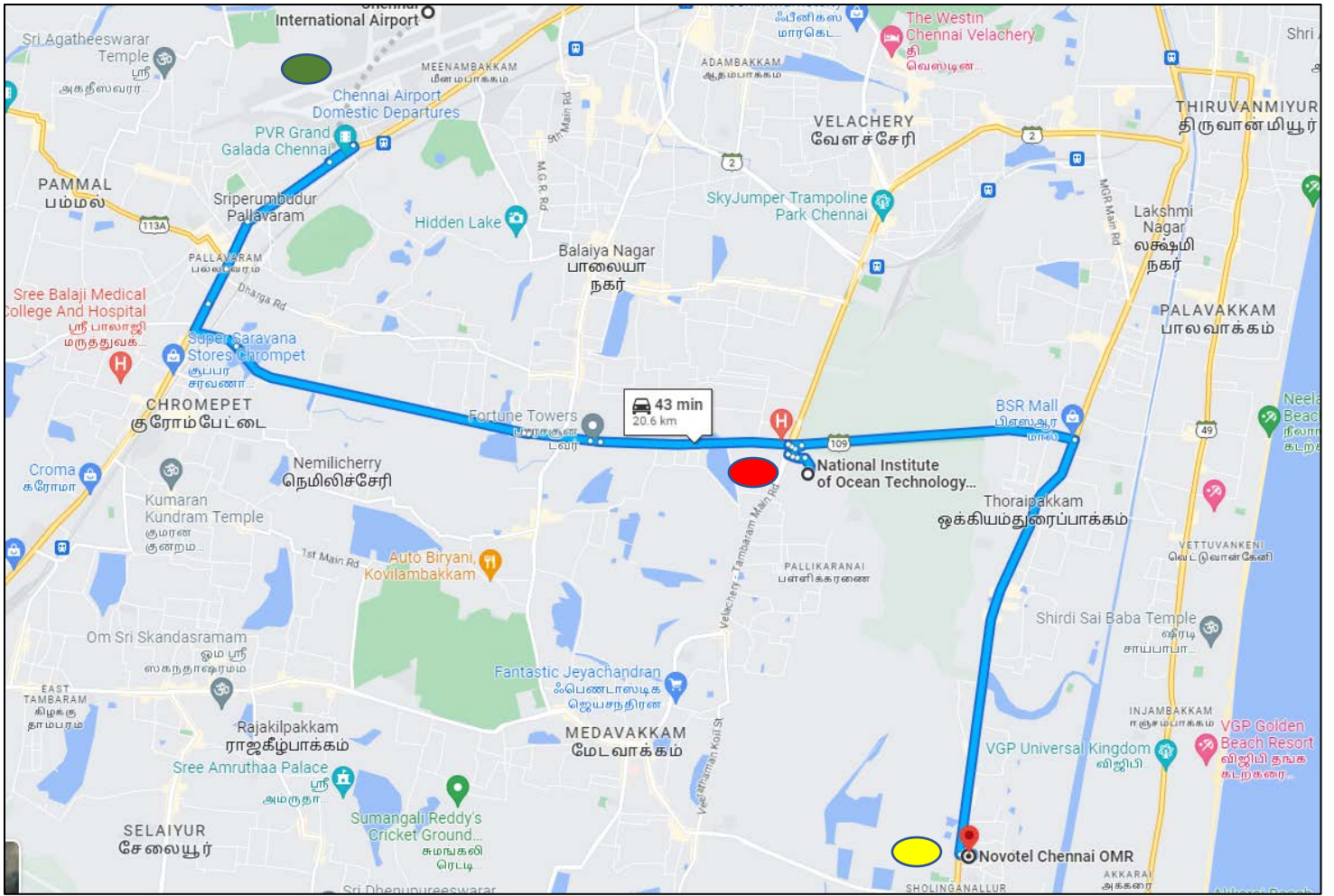
Buses will be arranged for the delegates to travel from the hotel to the venue (i.e., National Institute of Ocean Technology).

## Annex I. Workshop Venue & Area map

National Institute of Ocean Technology, Pallikaranai, Chennai:

- <https://goo.gl/maps/vjSh8WHKKVXnwR7W6>
- <https://earth.google.com/web/search/Niot+Office,+Ma+Po+Si+Nagar,+Pallikaranai,+Chennai,+Tamil+Nadu/@12.9454952,80.2118563,14.7027074a,1026.551384d,35y,0h,45t,0r/data=CqkBGn8SeQolMHgzYTUyNWRiNTBmZjQzMzA3OjB4MWM5MDIIMjVkJMDZIZDM0MxlyuWaXFOQpQCEKSWb1jg1UQC0-TmlvdCBPZmZpY2UsIE1hIFBvIFNpIE5hZ2FyLCBQYWxsaWthcmFuYWksIENoZW5uYWksIFRhbWlsIE5hZHUyAiABliYkYjAmcY7JvIQkqQBHCUCP2TvYpQBnS7iO8fw5UQCEUsf4KNwxUQCgC>





- Chennai Airport
- National Institute of Ocean Technology (workshop venue)
- Hotel Novotel and Hotel Ibis



## Annex II. Hotel Information

\*All participants are expected to book their own hotel accommodation, **except** those receiving financial support from the ISA Secretariat. Below please find details on the recommended hotels.

### Novotel Chennai OMR and Ibis Chennai OMR

Novotel and Ibis Chennai OMR hotels are located in the same campus opposite to ELCOT SEZ & 10 min. from the beach. This urban resort style hotel is close to many IT companies and the World Trade Center. These are family & pet-friendly hotels with a pool, international restaurants, and high-speed WiFi, featuring 3-acres of greenery, city-view & greenery facing rooms, two 24-hr gyms, sports activities, 24-hr multi-lingual team, doctor on call and an outstanding breakfast buffet.



**Hotel Novotel Chennai OMR**



**Hotel Ibis Chennai OMR**

#### **Location**

Opp. ElcotSez, IT Expressway, Old Mahabalipuram Road, Sholinganallur  
600119 CHENNAI

#### **Languages**

English, Tamil, Hindi

#### **Website**

Novotel Chennai OMR Hotel: <https://all.accor.com/hotel/6714/index.en.shtml>

Ibis Chennai OMR Hotel: <https://all.accor.com/hotel/6715/index.en.shtml>



## Hotel reservation

Check-in: 30 Apr 2023 / Check-out: 06 May 2023

Standard check-in time is 14:00 onwards subject to availability, and check-out time is 12:00.

Room Category	Rate Per Night, inclusive of taxes	Rate Per Night, inclusive of taxes	Hotel Location
	Single Occupancy	Double Occupancy	
Superior Room (Novotel Chennai OMR) CP Plan (Breakfast)	INR 5320.00, USD 68.00 (approx)	INR 6440.00, USD 82.00 (approx)	<a href="https://goo.gl/maps/8B7TmevzWhdLiaV1A">https://goo.gl/maps/8B7TmevzWhdLiaV1A</a>
Superior Room (Novotel Chennai OMR) MAP Plan (Breakfast & Dinner)	INR 6496.00, USD 82.50 (approx)	INR 7616.00, USD 96.50 (approx)	<a href="https://goo.gl/maps/8B7TmevzWhdLiaV1A">https://goo.gl/maps/8B7TmevzWhdLiaV1A</a>
Standard Room (Ibis Chennai OMR) CP Plan (Breakfast)	INR 3584.00, USD 45.50 (approx)	INR 4144.00, USD 52.50 (approx)	<a href="https://goo.gl/maps/MWNCgj2phHKsbBKg6">https://goo.gl/maps/MWNCgj2phHKsbBKg6</a>
Standard Room (Ibis Chennai OMR) MAP Plan (Breakfast & Dinner)	INR 4424.00, USD 56.00 (approx)	INR 5544.00, USD 70.20 (approx)	<a href="https://goo.gl/maps/MWNCgj2phHKsbBKg6">https://goo.gl/maps/MWNCgj2phHKsbBKg6</a>

Above rates are for 30 rooms in Novotel and 20 rooms in Ibis tentatively reserved for the given dates.

The rooms will be reserved until **20 April 2023**. Therefore, self-funded participants are strongly advised to make a reservation at their earliest convenience, but no later than this date.

For reservation and direct payment, kindly send an email to either of the addresses below, with a subject line: "**ISA REMP - NIOT, Booking 30 Apr - 06 May 2023**":

- **H6714-RE@accor.com**
- **H6715-RE@accor.com**
- **With copy to H6714-SL2@accor.com and amuusha@gmail.com**