



International Seabed Authority

28th Session 2023

Media access guidelines

Welcome to the International Seabed Authority! We look forward to working with you over the course of the session, as ISA recognizes that journalists and members of the media play an essential role in informing the public about the work of ISA, the important research and negotiations taking place around the deep-sea marine environment and progress on the development of a Mining Code.

We invite accredited members of the media attending the session to carefully read and follow these guidelines. They are intended for all accredited media who have been granted access to the ISA Headquarters and the Jamaica Conference Centre during the Council and Assembly meetings. The purpose of the guidelines is to ensure a smooth working environment for everyone while guaranteeing the safety and security of staff, delegates and members of the media.

The guidelines reflect standard best practices for media in international organisations and United Nations bodies.

Registration and media pass

All media personnel (including journalists, photographers, videographers and freelancers) must fill out an application form and submit it to be evaluated by the ISA Communications Unit. Please visit the ISA website for more information and to apply. <https://www.isa.org.jm/media-accreditation/>

All media personnel whose request for accreditation is granted should go to the credentials area on the first floor of the ISA Secretariat, where they will be able to pick up a media pass.

To receive the media pass, correspondents are asked to present a valid national ID and the letter requesting their accreditation on the official letterhead of their media organization, signed by the Publisher, Editor-in-Chief, or Assignment Editor (along with their contact information).

If several people from the same organization need accreditation, please have all the names in one letter.

Dress code

Please dress in a way that respects the professional working environment of the United Nations.

Access to the Media Room and the Jamaica Conference Centre

Accredited correspondents with a valid media pass will be able to follow the meetings from the Media Room on the first floor of the ISA Secretariat (near the credentials and protocol area).

All accredited correspondents with a valid media pass will be able to access the Jamaica Conference Centre. However, in order to facilitate discussions and minimize disruptions, correspondents are not allowed in the conference room while a meeting is taking place. Meetings are scheduled to take place every day from 10am to 1pm and from 3pm to 6pm.

All meetings will be publicly available via streaming, and authorized correspondents may also view the meetings from the Media Room as noted above.

Photography and video/audio recording

Media wishing to film or take photographs within the Jamaica Conference Centre, including smart phone video recording or live broadcasting, must request prior authorization from the International Seabed Authority.

For further information, please view the [filming protocols](#) of the International Seabed Authority as well as the Secretary-General's bulletin ([ISBA/ST/SGB/2023/1](#)) on Management of conferences and events of the International Seabed Authority held in the Jamaica Conference Centre.

Photographing and recording inside the meeting room is not allowed when the session is underway.

In areas of general access, correspondents are permitted to record interviews and conversations with diplomats, officials and journalists, subject to their prior consent.

Security check will be performed on all equipment prior to being granted access to the Conference Centre. Hiding recording or filming equipment is strictly forbidden.

We remind the members of the media that the ISA headquarters and the Jamaica Conference Centre are a no-drone zone during the session, and it is important to note that is not allowed to launch or to operate remote controlled aircraft.

All official photos of the meetings will be uploaded to the [ISA Flickr site](#).

Photo opportunities and interviews with the Secretary-General

The Communications Unit will inform correspondents of possible photo opportunities or interviews with the Secretary-General. Questions are reserved only for the time of the interviews, not during photo ops.

Access to delegates

Interviews and photos with delegates and diplomats inside the conference room, when the Council or Assembly are not in session, is subjected to prior approval from the Communications Unit.

Correspondents are welcome to interview delegates in common areas with their consent. However, filming or photographing (including with a smartphone) must be first approved by the Communications Unit. Hiding equipment is forbidden.



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ISA expects all journalists and members of the media to conduct themselves in a professional way while interacting with diplomats, delegates, ISA officials and staff.

Coverage

All meetings will be streamed live on ISA Web TV <https://www.isa.org.jm/isa-web-tv/>

Information on the 28th session of ISA and official documents are available at <https://www.isa.org.jm/sessions/28th-session-2023/>

The Communications Unit will issue regular e-bulletins featuring highlights and pictures of the Council and the Assembly meetings. The official dissemination list used by the Secretariat will be used for that purpose. Delegates who would like to be added to the communications list to receive these highlights are invited to communicate their email address to news@isa.org.jm.

Media briefings

All accredited correspondents will be informed if a media briefing is scheduled during the session. More information can be obtained by contacting news@isa.org.jm.

Venue

International Seabed Authority
14 - 20 Port Royal Street, Kingston, Jamaica
Phone: +1 (876) 922-9105

All media correspondents acknowledge that the International Seabed Authority reserves the right to deny or withdraw accreditation of journalists from media organizations whose activities run counter to the principles of the Charter of the United Nations or who abuse the privileges so extended or put the accreditation to improper use or act in a way not consistent with the principles of the Organization or established journalism ethics and standards. The ISA media pass is non-transferable and misuse will result in its confiscation.