



## ADMINISTRATIVE NOTE

The Secretariat of the International Seabed Authority welcomes delegates of the members of the Authority as well as the observers to Kingston for the meetings of the third part of the 28<sup>th</sup> session of the Authority (Part III, from 30 October to 08 November 2023), which will take place at the Jamaica Conference Centre (JCC). The following information is intended to facilitate your participation in the meetings:

### POINTS OF CONTACT

<b>Christine Griffiths</b> , Credentials and Protocol	Email: <a href="mailto:cgriffiths@isa.org.jm">cgriffiths@isa.org.jm</a> WhatsApp: +1 876 224 0266
<b>Lilian Valles</b> , General Inquiries on logistics	Email: <a href="mailto:lvalles@isa.org.jm">lvalles@isa.org.jm</a> WhatsApp: +1876 317 3378
<b>Sonja Phinn</b> , Transportation/Security	Email: <a href="mailto:sphinn@isa.org.jm">sphinn@isa.org.jm</a> WhatsApp: +1876 838 3902

### CIT FACILITIES

Wi Fi services

- **ISA Secretariat and Jamaica Conference Centre:**  
WiFi Network: **SEABED28** (Password: **ISA2023!**)

For further assistance please contact:

- Andre Brooks                      Email: [abrooks@isa.org.jm](mailto:abrooks@isa.org.jm)                      WhatsApp: +1 876 833 4916
- Esam Alnour                        Email: [ealnour@isa.org.jm](mailto:ealnour@isa.org.jm)                      WhatsApp: +1 876 835 6499

### TRAVEL GUIDELINES TO JAMAICA

As of September 1, 2023, all travellers entering Jamaica are required to complete the Immigration and Customs Declaration [C5] form online, prior to travel. The form is accessible at

[www.enterjamaica.com](http://www.enterjamaica.com). This is the official and only authorised site to be used for the submission of the declaration forms.

Delegates are advised to check the airline regarding requirements for the outgoing trip. In case COVID testing is required during your stay in Kingston, please contact Lilian Valles at [lvalles@isa.org.jm](mailto:lvalles@isa.org.jm).

## TRANSPORTATION SERVICES

Daily transportation service, properly identified, will be available to delegates at a cost of 10 USD/1,500 JAD for round trip and 5 USD/800 JAD for a one-way trip. Buses will leave from the Pegasus Hotel in the morning, accessible to nearby properties (Courtleigh Hotel, Liguanea Club, Marriot Courtyard Hotel) and depart from the Jamaica Conference Centre at the end of the afternoon session.

Delegates staying at the R Hotel, Spanish Court Hotel and the AC Hotel who are interested in getting advantage of this service are invited to send an email, at least five (5) days before arrival, to Lilian Valles at [lvalles@isa.org.jm](mailto:lvalles@isa.org.jm) to coordinate with the service provider.

Transportation is provided by private contractors and the Secretariat takes no responsibility for the services provided.

## LUNCH OPTIONS

“Waaah Gwaan Cafe” will offer a selection of burgers, sandwiches, cooked meals, shakes and drinks from the Harbour Lounge of the JCC.

Below are some additional dining options within walking distance:

<b>Gloria’s Seafood City</b> Victoria Pier, Ocean Boulevard	Seafood and other local options	Instagram: Gloria’s Seafood City Ja Telephone: 876 619 7905
<b>Ribbiz Ocean Lounge</b> Victoria Pier, Ocean Blvd	Local and international options	Instagram: Ribbiz Ocean Restaurant Telephone: 876 404 8116
<b>F&amp;B Downtown</b> 107 Harbour Street	Local and International offerings	Instagram: fnb_downtown Telephone: 876 922 1109
<b>Danya’s Coffee Barrel</b> 42-56 Harbour St	Breakfast and Lunch offerings, local and international	Instagram: Danya’s Coffee Barrel Telephone: 876 603 0405
<b>ROK Hotel</b> Palate - A La Carte indoors Rokstone – Pool deck	Jamaican and international dishes	Instagram: @rokhotelkingston

The options listed above do not imply the expression of any opinion whatsoever on the part of ISA and is only presented for information purposes only.