



Secretariat

09 June 2023

Information circular

To: Members of the staff
From: The Secretary-General
Subject: **Official travel**

Amendment

Effective 1 June 2023, section 9 of the information circular ISBA/ST/IC/2021/3 is replaced by the following text:

“9. Staff members are reimbursed terminal expenses for transportation between the airport or other point of arrival or departure and the hotel or other place of dwelling in accordance with section 8 of the instruction. The amounts to be reimbursed for each such trip are \$104 in respect of the staff member and \$35 for each family member authorized to travel at the Authority’s expense.”

Michael W. Lodge
Secretary-General
