



Secretariat

19 October 2023

Information circular

To: Members of the staff

From: The Secretary-General

Subject: **Mandatory learning and development programme**

1. The Secretary-General, for the purpose of informing staff about the current mandatory learning and development programme, is hereby issuing a list of mandatory courses, as set out in the annex to the present information circular.
2. The present information circular shall take effect on the date of its issuance.

(Signed) Michael W. Lodge
Secretary-General



Annex

Mandatory courses for all staff members under the mandatory learning and development programme

1. BSAFE
 2. Ethics and integrity at the United Nations
 3. I know gender: an introduction to gender equality for United Nations staff
 4. Information security awareness (foundational): course modules
 5. Preventing fraud and corruption at the United Nations
 6. Prevention of sexual exploitation and abuse by United Nations personnel (version 2.0)
 7. Records and information management
 8. United Nations human rights responsibilities
 9. United to respect: preventing sexual harassment and other prohibited conduct
-