

# **Secretariat**

19 October 2023

### Information circular

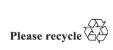
To: Members of the staff

From: The Secretary-General

## Subject: Mandatory learning and development programme

- 1. The Secretary-General, for the purpose of informing staff about the current mandatory learning and development programme, is hereby issuing a list of mandatory courses, as set out in the annex to the present information circular.
- 2. The present information circular shall take effect on the date of its issuance.

(Signed) Michael W. Lodge Secretary-General





#### Annex

# Mandatory courses for all staff members under the mandatory learning and development programme

- 1. BSAFE
- 2. Ethics and integrity at the United Nations
- 3. I know gender: an introduction to gender equality for United Nations staff
- 4. Information security awareness (foundational): course modules
- 5. Preventing fraud and corruption at the United Nations
- 6. Prevention of sexual exploitation and abuse by United Nations personnel (version 2.0)
- 7. Records and information management
- 8. United Nations human rights responsibilities
- 9. United to respect: preventing sexual harassment and other prohibited conduct

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